

## Mental Health Clinician

### Job description

Annual Salary \$60,655.32 -77,551.59

(Benefits- 6% Employee PERS - 100% Employee only Medical, Dental and Vision all covered by Employer)

#### POSITION TITLE

Mental Health Clinician

FLSA: Exempt

#### REPORTING TO

Mental Health Professional II

#### POSITION SUMMARY

Under direction, to provide comprehensive mental health treatment as part of a multi-disciplinary team; assess family, cultural, social and work relationships; conduct mental status examinations; identify current DSM diagnoses; write and supervise the implementation of an Offender Management Plans (OMP); provide individual, family and/or group therapy within scope of training; and, other related work as required. This is the entry/journey level in the Qualified Mental Health Professional series. Incumbents perform a full range of duties with only occasional instruction or assistance. Responsibilities cover a full range of complex professional tasks. Employees are expected to work in an independent and professional manner and possess a significant level of specialized and functional expertise. This classification requires that employee exercise independent judgment in performance of duties and work within broad procedural framework. Employees may review the work of other employees or subcontractors.

#### DUTIES AND RESPONSIBILITIES

- Completes comprehensive mental health assessment.
- Develops and/or coordinate client Offender Management Plans; as appropriate, makes referrals to other services or community agencies to meet client need.
- Provides specialized individual, family and/or group counseling and therapy, education, outreach and support to clients and families as necessary.
- Provides consultation, education, information and resource advocacy to agencies in the community which routinely come in contact with clients; maintains liaison with key community agencies that serve people with mental illness.
- Prepares and maintains required records, progress notes and files; prepares reports as needed.
- Assists with program planning activities, designing program services and coordinating activities with assigned staff.
- Maintains knowledge of current research, trends and practices applicable to assigned program by attending classes, conferences and workshops as appropriate.
- Serves on committees; performs other duties and responsibilities as assigned.

- Adheres to County and departmental policies and procedures as well as safe work practices, policies and procedures.
- Develops and maintains effective working relationships with other staff, public officials, the general public and representatives of other agencies.
- Attends and participates in required trainings.
- Has regular and reliable attendance.
- Performs other related duties as assigned.

Maintains knowledge of current research, trends and practices applicable to assigned program by attending classes, conferences and workshops as appropriate

### **Qualifications**

#### **MINIMUM QUALIFICATIONS**

Requires knowledge of the techniques and procedures used in evaluating, modifying and motivating human behavior; case management methods; rules, laws, regulations and ethics of mental health services and treatment; and community services and resources. Ability to assess status of individuals and families for services and needs; write concise and accurate progress notes and reports; coordinate treatment plan; provide individual and group counseling; maintain confidentiality; participate as an active member of a cohesive work groups; work independently and as a team member; exercise initiative, tact and good judgment in dealing with people from various backgrounds; provide support and guidance to clients and family members; handle multi-task situations well; maintain records with accuracy and confidentiality; communicate effectively, both orally and in writing; establish and maintain cooperative working relationships with those contacted in the course of work; communicate effectively and sensitively with patients; respond professionally and responsibly in crisis, emergency or dangerous situations.

#### **EDUCATION**

A Master's Degree in psychology, social work, or related behavioral science field  
Employee must have a valid Oregon driver's license with an acceptable driving record. And maintain License as a clinician in Oregon. Must currently possess an LCSW or obtain within 6 months from date of hire.

#### **ABILITIES**

- Requires the ability to carry out the full scope of the position.
- Exercise sound judgment when acting in routine situations.
- Must be detail-oriented and have the ability to see the big picture, be flexible and responsive.
- Integrity and discretion are essential. This is a highly confidential position.

#### **PHYSICAL DEMANDS:**

Ability to work in an office environment; to coordinate hands and feet in performing simple movements, such as bending, reaching and grasping; to exert physical effort in sedentary to light work involving moving from one area of the facility to another, reaching, kneeling, climbing of stairs and standing for extended periods of time. Requires sufficient strength and coordination for lifting, pushing, pulling and/or carrying the weight of equipment as well as sufficient hand/eye coordination to perform semi-skilled repetitive movements such as operating office equipment. Requires the

ability to operate a motor vehicle. Sensory requirements include sound, odor and visual perception and discrimination, as well as oral communications ability.

#### **WORK ENVIRONMENT**

Jail and Detention facilities are unique by nature. Communications may be by electronic means, requiring visual and audio queues and codes. The noise level in the work place is usually moderate but is unpredictable, and can escalate to a loud level of abusive verbal sounds and terminology.

The level of security is usually secure, but there could be situations where the safety of the employee could be compromised, or the potential of a hostage or threatening situation may be present

There may also be the presence of various potentially contagious bacteria or viruses as well as the possibility of blood borne pathogens.

#### **ADDITIONAL INFORMATION**

This classification description is not intended to be an exhaustive list of duties, knowledge,

skills, abilities, or requirements, as any one position in this classification may be assigned some or all of these duties, in addition to other duties not explicitly listed here. The various duties, responsibilities and/or assignments of this position may be unevenly balanced and change from time to time based upon matters such as, but not limited to, variations in the shift, work demands, seasons, service levels and management's decisions on how to best allocate department resources. Any shift, emphasis or rebalancing of these assigned duties, responsibilities and/or assignments does not constitute a change in the job classification.