



NORCOR

CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



NORCOR Board Meeting & Budget Hearing

June 15, 2023
10am-Noon

NORCOR Juvenile Facility Conference Room
211 Webber Street, The Dalles, OR 97058

Preliminary Business – The NORCOR Board meeting was held as a hybrid meeting offered on two platforms; by ZOOM and in person at the NORCOR Juvenile Detention Facility at 211 Webber Street, The Dalles, OR.

Board Members – Board Chair- Commissioner Scott Hege (Wasco), Vice-Chair- Judge Joe Dabulskis (Sherman), Pat Shannon Gilliam, Board Member, Leah Watkins.

Oversite Committee – Sheriff Brad Lohrey and Juvenile Director Molly Rogers.

Also in attendance: Joyce Orendorff, Daniel White, Dan Lindhorst, John Miller, Bill Boyden, Rebekah Beitzl, Barb Harris, Laura Westmeyer, Breanna Wimber, Gretchen Kimsey, Connie Krummrich, Red Stevens.

1.0 Call to Order – The meeting was called to order by Chair Scott Hege at 10:00 a.m.

1.1 Welcome and Introductions

1.1.1 Attorney Introduction - Laura Westemeier (new NORCOR legal representative) introduced herself to the Board and gave a description of her law firm Cable Houston.

1.2 Additions or Deletions – There were no Additions or Deletions.

1.3 Consent Agenda

1.3.1 Minutes – Board Meeting May 18, 2023 – Joe Dabulskis made a motion to approve the consent agenda from the May 18th Board meeting. His motion was seconded by Leah Watkins. All parties were in favor.

2.0 Public Comment – There was no public comment for the Budget Hearing.

3.0 NORCOR 2023-2024 Public Budget Hearing was called to order by NORCOR Chair Scott Hege at 10:17 a.m.



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3.1.1 2023-2024 Public Budget Documents – Molly Rogers gave a short presentation of the Budget message from the previous Budget Meeting, there has been no change in the documents since the last meeting.

3.1.2 Budget Committee Minutes May 18th, 2023 – There were no changes to the Budget committee meeting minutes. Scott Hege made a motion to approve the minutes from the last meeting, his motion was seconded by Joe Dabulskis. All parties were in favor.

Joe Dabulskis made a motion to adopt the Budget for 2023/2024 for the amount of \$12,960,279.00, his motion was seconded by Pat Shannon. There was no discussion, all parties were in favor.

Resolution – Joe Dabulskis made a motion to adopt Resolution 23-001 adopting the budget and Pat Shannon seconded his motion; all parties were in favor.

The Budget Hearing was closed by Chair Hege at 10:23 a.m., the regular Board meeting was resumed.

4.0 Coalition Update –

4.1.1 Second Draft of Proposed Resource Coalition Charter –

Molly Rogers shared that the Resource Coalition met last week for over an hour. The biggest topic of conversation was going over the charter presented in the last packet. They increased the number of members up to 16 which would expand for other counties to join membership. They will be reaching out to the Sheriff's and Juvenile Department to assist with member recruitment. They are excited to incorporate new people from the four member counties. Sheriff Lohrey shared his appreciation to the Coalition for their continued support and special thanks to Teresa Hepker, Coalition member who started the program.

Leah Watkins made a motion to adopt the NORCOR Citizen Resource Coalition Charter, as presented in the Board packet, her motion was seconded by Judge Joe Dabulskis.

5.0 Business Items

5.1 Administrator's Update

5.1.1 April Financial Statements

Molly Rogers shared the notes for the financial documents including a detailed explanation of expenditures and revenues for Adult and Juvenile.



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- 5.1.2 OYA Grant Document – Molly Rogers shared that the grant has been received from the Oregon Youth Authority. The document has been signed and executed. Juvenile Manager Daniel White gave an update on the plan and progress for the construction on the Juvenile Facility.
- 5.1.3 Presentation for Insurance – Breanna Wimber of the Stratton Agency gave a detailed presentation of the facility 2023-2024 SAIF workers compensation renewal and CIS Property and Casualty renewal proposals.
- 5.1.4 Emergency Proclamation – It was decided to discuss this at a later date.
- 5.2 Committee Update – Molly Rogers shared that the Juvenile Directors met, a case manager left the Juvenile Facility, they decided to promote staff from within. They are grateful for the grant funding that has been important to the facility.

Sheriff Lohrey shared that the facility camera system went down. An insurance claim has been filed, a rough estimate of the cost for replacement is estimated to be around \$64,000.00. Some additional money was received from JRI funds, and from the insurance company. On the advice of the insurance company, suicide beds were purchased with these funds. Jail Manager Joyce Orendorff gave a brief description of the importance of suicide beds for the facility. The suicide beds were ordered and are already being installed.

The Sheriff shared that everyone at the Adult Facility has moved up. Joyce Orendorff has transitioned to the Jail Manager position, Lieutenant Miller and Lieutenant Stewart have also moved into their new roles. Jail Commander Dan Lindhorst and Lieutenant Joe Breckterfield will be retiring at the end of the month. Their retirement party will be on June 30th. The Sheriff also shared that we will be fully staffed in the medical department by the first of the month.

6.0 Scheduling of Next Meeting: August 17, 2023

Respectfully submitted by:

Rebecca D. Beitel

Rebecca Beitel
NORCOR Admin Assistant

9/5/23
Date

Commissioner Scott Hege
NORCOR Board Chair

Date