



# NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman  
201 Webber Street  
The Dalles, OR 97058  
541-298-1576  
Fax 541-298-1082



## NORCOR Board Meeting

February 16<sup>th</sup>, 2023

**Preliminary Business:** To support the Governor's Executive order for social distancing, the NORCOR Board meeting was held as a hybrid meeting offered on two platforms; by ZOOM and also in person at the NORCOR Juvenile Detention Facility at 211 Webber Street, The Dalles, OR.

**Board Members:** Scott Hege, NORCOR Board Chair; Judge Joe Dabulskis - NORCOR Vice Chair; Pat - Board Shannon- Secretary; Ed Weathers Hood River County Commissioner.

**Oversight:** Brad Lohrey, Administrative Sheriff; Molly Rogers, Youth Services Director.

**Also in attendance:** Dan Lindhorst, Joyce Orendorff, Daniel White, Sheriff Gary Bettencourt, Amber DeGrange, Rebekkah Beitel, Barb Harris, Connie Krummrich, Tom McCoy.

1.0 Call to Order – The meeting was called to order by NORCOR Chair Scott Hege at 10:00 a.m.

1.1 Welcome & round table introductions.

1.2 Additions or Deletions to the agenda – There were no additions or deletions.

1.3 Consent Agenda

1.3.1 December 15, 2022 Minutes.

1.3.2 January 19, 2023 Minutes.

1.3.3 Grant Proposal – Oregon Youth Authority – Grant proposal to OYA was approved.

1.3.4 December 2022 Financial Summary.

1.3.5 Sewage Project Update.



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Commissioner Pat Shannon made a motion to accept the consent agenda, his motion was seconded by Commissioner Ed Weathers. All parties were in favor. There was no discussion.

2.0 Public Comment – There was no public comment.

3.0 Business Items

3.1 Budget Resolution – ARPA Funding – Dale Whipple gave an explanation of the ARPA funding and

the need for those funds.

Pat Shannon made a motion to accept the resolution. Ed Weathers seconded his motion, all parties were in favor. All parties were in favor, there was no discussion.

3.2 Review of Financial Policy – Dale Whipple opened the floor to discussion regarding the financial policy. Sheriff Lohrey shared that Summer Sears worked with the management team in drafting the financial policy. The prior Board had reviewed the policy; however they had not approved it. Chair Hege asked that this topic be discussed at the next meeting to give the Board time to review.

3.3 Appointment of Budget Officer and Budget Committee – Ed Shannon made a motion to elect Dale Whipple as Budget Committee Officer, Pat Shannon seconded his motion, all parties were in favor.

Ed Shannon made a motion to appoint Bob Benton as Hood River Layperson Budget Committee member, Pat Shannon seconded his motion. All parties were in favor.

3.4 Review and approval of 2023-2024 Budget calendar - Pat Shannon moved to approve the 2023-2024 Budget Calendar; his motion was seconded by Ed Shannon. All parties were in favor.

3.5 Review of Contracts (CBA, Rental Agreement, Food Contract, Insurance) – Dan Lindhorst shared that the CBA was negotiated 2 years ago having another year remaining. It was negotiated for 6% increase each year 5% & 5%. The rental agreement for the warehouse is a year by year agreement with the option to opt out with 120 day notice. The Summit Food contract is due for renewal this year in July. We added cyber insurance to our insurance packet which will be renewed in July. There is a meeting coming up on the 23<sup>rd</sup> of this month with proposed increases from Insurance CIS.



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3.6 RFP for Attorney Services – Our current attorney is Don Hull; he will represent us until the end of June. The intention is to put out an RFP for attorney services. The Board was in favor of recruiting from outside our immediate area to employ an attorney. Also it was agreed that the RFP responses should be required within one month.

4.0 Administrative Reports -- Sheriff Lohrey shared that the Sheriff’s Board did meet. As of May 11<sup>th</sup> COVID restrictions will be over, which we do not know yet how it will affect the Jail Facility. There will be a plan put in place on how to open the jail fully. Staffing issues were discussed. There may be deputy positions opening at the Adult facility.

The Insurance company would like for NORCOR to have suicide prevention beds; funding for this resource was discussed. The NORCOR transport vehicles are inadequate. Facility radios need to be replaced.

A solution to insure that Board packets are received by all necessary parties was reached. Bill Boyden in IT will provide a location where interested parties can request regular packets. Molly Rogers will continue to send packets to the Board members monthly.

Daniel White gave an update on HR Answers.

Amber DeGrange shared that - YCC youth care center. Update from Liz updates. Working on a medication policy, liabilities building

Meeting Adjourned – Next Board meeting will be Thursday March 16<sup>th</sup> at 10:00 am.

*Rebecca D. Beitel*

Rebecca Beitel, NORCOR

2/16/2023

Date

\_\_\_\_\_  
Scott Hege, NORCOR Board Chair

\_\_\_\_\_  
Date