



# NORCOR CORRECTIONS FACILITIES

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## NORCOR

### Board of Directors

## Minutes of the Special Called Board Meeting May 7, 2019

### 1.0 PRELIMINARY BUSINESS:

PRESENT: **Board Members:** Bob Benton- Hood River County Commissioner, NORCOR Board Chairman; Kathy Schwartz- Wasco County Commissioner, NORCOR Board Vice-Chair; Lane Magill- Wasco County Sheriff, NORCOR Board Secretary; Tom McCoy- Sherman County Commissioner; Amber DeGrange- Sherman County Juvenile Director; Sherrie Wilkins- Gilliam County Commissioner  
**Oversight:** Juvenile Director Overseeing Detention Facility: Molly Rogers- *Wasco County Youth Services Director*; Sheriff Overseeing Corrections Facility: Brad Lohrey- *Sherman County Sheriff*  
Quorum was determined and the Board Meeting was called to order on May 7, 2019 at 10:00 AM by Bob Benton, Chairman. There were no conflicts of interest determined and there were no additions or deletions to the agenda.

### 2.0 BUSINESS ITEMS:

- **2.1 Discussion of an IGA with the four Counties for reimbursement of the Oversight Sheriff's time**

Sheriff Brad Lohrey presented that in the budget there is an amount that is designated to be paid to the county that the designated Oversight Sheriff is from. This item is budgeted at \$1,000 per month. The consensus was that this item should be moved to a future regularly scheduled Board Meeting after the Budget has been approved.

- **2.2 Public Comment**

Public Comment was moved to the end of the Special Meeting Agenda.

### 3.0 REPORTS AND DISCUSSION – ACTION THAT MEY BE REQUIRED:

- **3.1 Update and recommendation of contracts- Jeff Justesen/Dan Lindhorst**

Jail Commander, Dan Lindhorst reported that he had received an amended contract from Insitu; they are requesting a two year extension of the rental building and property with a forgiveness of the 2% increase due to the updates to the building that they have paid for, which means no increase for the first two year extension, and a third year optional renewal which does include a 2% increase. This contract should be through both legal departments and presented to the board at the June 20, 2019 Board Meeting. The Food Contract is still in the first draft and will be presented to the Board at the June meeting also.

There was discussion of whether there needed to be a declared state of emergency, since there was not time to go out for an RFP before the Food Service Contract was up. The discussion centered on whether

the contract was covered under the NORCOR Purchasing Policy. Don Hull, NORCOR's Legal Counsel, noted that he would look over the Purchasing Policy and get back to the Board with an answer of whether this contract falls under the Purchasing Policy. Bob Benton noted that the Board would need to make a decision on the process before June 30, 2019 since that is when the current Food Service Contract ends.

- **3.2 NORCOR Correction Facility Update/Status/Year-to-date Financials – Sheriff Brad Lohrey**  
Sheriff Brad Lohrey had nothing to report.

- **3.3 NORCOR Detention Facility Update/Status/Year-to-date Financials – Molly Rogers**  
Molly Rogers reported that the OYA Contract for youth bed rentals had been signed by all parties and the Juvenile Detention Facility can now start receiving the revenue for youth that they have had since January.

- **3.4 Legal Counsel**  
Legal Counsel had nothing to report.

- **3.5 Commissioners Comments**  
Bob Benton stated that the Hood River County Board of Commissioners agreed to increase the subsidy by \$150,000 over the current amount. The board members stated their appreciation and support for Hood River County and understanding of the hardship that this will cause on the County. Kathy Swartz stated that she would get back to the Management Team by Wednesday on Wasco County's status for subsidy increase.

Kathy Swartz presented an opportunity for the possibility of additional revenue for NORCOR. She requested assistance from Commander Lindhorst and Molly Rogers to create a white paper to submit to Representative Bonham.

Bob Benton noted that he would like to have the following items put on the July Board Meeting agenda:

- Bylaws- review and approval
- Review of the interim management structure
- Follow up on the Purchasing Policy and procedure
- The current meeting time of every other month needs to be increased to once a month meeting at least for the rest of this calendar year the future meetings will be set at the third Thursday of every month at 10:00AM.
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- **Public Comment**

Teresa Hepker, a representative of the NORCOR Community Resources Coalition (NCRC), noted her appreciation of the openness that the current NORCOR Leadership has to public participation. Teresa suggested that the Board research running NORCOR under a Business Manager, rather than an Administrator, if the current Leadership structure does not last. Teresa reiterated that the main goal of the NCRC is to eliminate NORCOR's dependence on income from the ICE Contract, and to remove NORCOR from the network of mass imprisonment of immigrants, which the group regards as economically unsustainable and a violation of human rights.

- **3.6 Next Board Meeting**

The next Board Meeting was scheduled for Thursday, June 20, 2019 at 10:00 AM.

**3.0 ADJOURNMENT:**

- **4.1 Adjournment**

The meeting was adjourned at 10:55 AM

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Date

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Bob Benton, NORCOR Board Chair

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Date

\_\_\_\_\_

Beth Anderson, NORCOR

Respectfully submitted,  
Beth Anderson, NORCOR

for Consideration of the NORCOR Board