



**NORCOR**  
**CORRECTIONS FACILITIES**

Wasco-Gilliam-Hood River-Sherman  
201 Webber Street  
The Dalles, OR 97058  
541-298-1576  
Fax 541-298-1082



**NORCOR**  
**Minutes of the NORCOR Board Meeting**  
**August 20<sup>th</sup>, 2020 10:00 a.m.**

**Preliminary Business:** To support the Governor's Executive order for social distancing, the NORCOR Board meeting was held by video conference only.

**Board Members:** Bob Benton, NORCOR Board Chair; Kathy Schwartz, NORCOR Vice Chair; Lane Magill, NORCOR Secretary; Tom McCoy- Sherman County Commissioner; Sherrie Wilkins- Gilliam County Commissioner; Amber DeGrange- Sherman County Juvenile Director.

**Oversight:** Brad Lohrey, Administrative Sheriff; Molly Rogers, Administrative Juvenile Director; Dan Lindhorst, Jail Commander; Jeff Justesen, Detention Manager.

**Legal Counsel:** Donald Hull

**Public Attendance**

Robbie Johnson, Connie Krummrich, Amy Nation, Bill Boyden, Joyce Orendorff, Joe Dabulskis, Scott Hege, Barb Harris, Rebecca Beitel, Dale Whipple, Mel Brown, Connie Krummich, Tim Schetchel, Beverly Sherrill, Gabriela Garcia, Grace Grim, Steve Mounts, Solea Kabakov, Rosie Strange, Megan Kinsley, Nic Seb, MariRuth Petzing, Margaret Totten, Lillie Goodson, Mary Harmon, Shannon O'Brien, Corliss Mash, Gisel Maldonado, John Boonstra, Andy Wade, Kaitlin McMasters, Shannon Foster, Silautua Brookover.

- 1.0 Call to Order: Meeting called to order by Bob Benton at 10:02a.m.
  - 1.1 Welcome & Introductions
  - 1.2 Quorum determined.
  - 1.3 Sheriff Lane Magill made a motion to accept the June 28<sup>th</sup>, 2020 Board Meeting minutes, this motion was seconded by Tom McCoy.
  - 1.4 Discussion Agenda:
    - 1.4.1 Financial Policies- Molly Rogers- Pointed out that the copies of the NORCOR Financial Policies were distributed to the Board in the packet. The policies have been a collaboration of the Management Team, Finance Department and Summer Sears, LLC. (Accounting consultant).
    - 1.4.2 Financial Statements- Molly shared that the year-end report is not yet complete. The books will close the last week of August, at that time, the numbers will be ready to submit to auditors and the end of year financials will be complete for audit purposes. The projected ending fund balance is a little over \$400,000.00 at this time. Sheriff Lohrey shared that the combination of COVID-19 in addition to the unexpected decrease in rental beds has caused a significant decrease in the budget.

**2.0 Public testimony:** Moved to the end of the meeting following Executive Session.



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### 3.0 Business Items

3.1 Strategic Planning- Bob Benton shared that he and Commissioner Kathy Schwartz interviewed all the candidates and felt the proposal put forward by Greg Wolf through Association of Oregon Counties (AOC) was the most appropriate.

Tom McCoy made a motion to approve the strategic planning contract with AOC and Greg Wolf and to authorize Chair Benton to sign. This motion was seconded by Sheriff Lane Magill. The motion passed unanimously.

### 4.0 Administrative Updates:

#### 4.1 Management Team

##### 4.1.1 COVID-19

**Adult Facility:** Sheriff Lohrey- Dan and Jeff continue to meet with Public Health and the facility's medical department to insure that guidelines are met. Two people have been tested with zero positive results.

**Juvenile Facility:** Molly Rogers- School has been back in session for two weeks. There have been no positive tests at Juvenile Detention.

4.2 **Updates from Board members-** Commissioner McCoy announced his retirement the end of September, he will be succeeded by Judge Joe Dabulskis.

4.3 **Juvenile Director's Advisory Committee:** Amber DeGrange- The oversight committee is continuing to meet and monitor the COVID-19 situation with the help of the Juvenile Oversight team. The team is working on updating policies which tie in directly with the strategic planning that will be done.

4.4 **Sheriff's Advisory Committee:** Sheriff Magill- The Sheriff's met last week, they continue to coordinate efforts for the safety and security of the adults in custody and staff, insuring that all have enough personal protection equipment (PPE). The Sheriff's Committee is also working on a plan for the safe and efficient process to expand the number of custodies coming in to the jail.

**Regular Session in recess until 11:15am (PDT).**

### 5.0 Executive Session

5.1 **Executive Session:** The NORCOR Board recessed to Executive Session in accordance with ORS 192.660(2)(h) – Conferring with Legal Counsel regarding litigation.



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**6.0 General Meeting** following Executive Session- Chair Benton called the meeting back to order at 11:15 a.m.  
Chair Benton made a motion for NORCOR to end the Immigration and Custom Enforcement (ICE) rider on the US Marshal's contract, and to end the contract with ICE for juvenile detention. Commissioner Wilkins seconded the motion. Following discussion the motion passed unanimously. Chair Benton directed the Management Team to work closely with NORCOR legal counsel to notify and end the agreements as quickly as possible within the legal parameters.

**7.0 Public Testimony:** Chair Benton opened the meeting to public comment. The following citizens gave comment to the NORCOR Board; Connie Krumrich, Solea Kabakov, MariRuth Petzing, Rosie Strange, Mary Harmon, Lillie Goodson, Tim Schechtel, Megan Kinsley, Silautua Brookover, Gabriela Garcia, and Beverly Sherrill.

Next Board meeting will be September 17<sup>th</sup>, 2020.

Meeting adjourned 11:59 a.m.

10/8/2020  
Date  
10/8/20  
Date

[Signature]  
Bob Benton, NORCOR Board Chair  
[Signature]  
Rebecca Beitl, NORCOR

Respectfully submitted,  
Rebecca Beitl  
NORCOR