



NORCOR

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NORCOR

Board of Directors

Minutes of the Special-Called Board Meeting

August 28, 2018

1.0 PRELIMINARY BUSINESS:

Quorum was determined and the Board Meeting was called to order on August 28, 2018 @ 12:00 by Tom McCoy, Chairman. Molly Rogers request a reorder of the agenda moving 2.1 after 2.2.

Present: Bryan Brandenburg- NORCOR Administrator **Board Members:** Tom McCoy- Sherman County Commissioner, NORCOR Board Chairman; Steve Shaffer- Gilliam County Judge, NORCOR Board Vice-Chairman; Bob Benton- Hood River County Commissioner; Molly Rogers- Wasco County Youth Services Director; Rod Runyon, Wasco County Commissioner; Brad Lohrey- Sherman County Sheriff

2.0 BUSINESS ITEMS:

2.2 Options for staffing and Administrators position moving forward – The floor was turned over to Brad Lohrey who present an overview of the restructuring of NORCOR in with the option of not filling the Administrator position. He met with both the Sheriff's Board and some of the member county Juvenile Directors, together they presented what the reorganization would look like;

- The attached organizational chart shows chain of command as presented to the board
 - ✓ The Sheriff's Board would elect one member to oversee the Adult Corrections and be the representative to the Board of Directors for Adult.
 - ✓ The Juvenile Oversight Committee would elect one member to oversee the Juvenile Detention and be the representative to the Board of Directors for Juvenile.
 - The designated Representative would serve more of a high level administrative roll to the Jail Commander and Juvenile Manager.
 - ✓ The day to day operations would be carried out as follows-
 - The Jail Commander for Adult Corrections would carry out the daily operations and supervision of staff under the direction of the appointed Sheriff Representative.

- The Juvenile Manager for Juvenile Detention would carry out the daily operations and supervision of staff under the direction of the appointed Juvenile Director Representative.

This would be a trial period with review in six months, if it does not look to be a viable option the board can go out to hire an Administrator.

There was a discussion on the impact the NORCOR By-Laws would have on this change. The consensus was to create an Interim policy for the trial period, if the board decided to extend the structure beyond that time period an amendment to the NORCOR By-Laws would be required.

It was decided that the Sheriff Board and Juvenile Oversight Committee appointed board representative should come back in a couple weeks with more detail for the NORCOR Board.

Sheriff requested that legal look into the ethics of an elected official taking on a part time position for a stipend with another entity outside of the county they were hired to work. Steve Shaffer shared his concern that the progress the Administrator has made in the area of mental health and recidivism rates will be continued under this reorganization plan and remains a high priority. Bob Benton stated he would like to see more detail in the proposal before the board decides to fully agree with the restructuring plan.

- **2.1 Consideration/discussion of draft Temporary Employment Agreement extending Bryan Brandenburg's employment with NORCOR on temporary basis.** It was decided that Bryan Brandenburg would continue as Administrator until the next board meeting. Once the board approved the direction either the reorganization plan or a new administrator a date will be provided.
- Molly Rogers requested from legal on if the topic she wanted to present should be done in executive session. Diana McDougal NORCOR Attorney said no it did not need to be in executive session. Molly stated that an email was sent to her from the Director of Mid Columbia Center for Living asking if the NORCOR Board had directed the Administrator to end the contract with CFL and if that was the case how did that occur. Molly stated that she wanted to acknowledge that she heard from the Director of CFL and wanted to know where things were at with that particular piece. Tom McCoy asked if that was a question. Molly said it was a question for whoever wanted to answer it. There was an email sent out saying there was going to be a cost savings, she stated she has some concerns that because NORCOR is a public entity can we just hire employees or do we have to go through an open enrollment process, I just wanted to find out where we are at with the CFL contract. Bryan Brandenburg stated the CFL contract was ended and we hired two people and we are saving over 30k by doing this. Molly ask if there is any capability to see that savings because what she was told from CFL it is going to cost NORCOR significant more money. Bryan stated that it should be CFL that provide there figures to you showing how it is going to cost us money. CFL was paying these individuals half of what NORCOR was paying for the contracts, if you add in a generous benefit package we are still short 25k for each of those contracts. There was a conversation about consultation with their doctors, their computer systems; none of it was given exact figures to show that I should be paying what we were paying. This is a significant saving to NORCOR. Molly said she just wanted to see the budget and figure that piece out. Bryan said it is already part of the budget and not going to cost us anything but rather will save NORCOR money. Tom McCoy stated that

Bryan did put together a sheet showing the cost savings. Molly stated she did not see that sheet. Molly said as a board member she just wanted to see the information for herself. Tom said he would send Molly the fact sheet.

- **2.3 Public Comments/Questions** – The public commented on the restructuring, the need to fill the empty seat on the board with a member from the community. The need to make sure that not only the highly qualified people that are placed in these positions can make this a success, but that the position itself is set up for success once those qualified people leave said position, because if it cannot be sustained the board is wasting their time.

Richard Withers stated that he has been a volunteer for NORCOR which has been rewarding for both me and the inmates. He wanted to thank the board and the administrator for providing this type of program. He wanted to encourage continuing the programs in mental health and substance abuse recovery.

Teresa Hepker urged the board not to renew the ICE contract. She brought up concerns about the posting of ICE inmate information on the web site. She read a letter on behalf of Marilyn Wilks.

Diana McDougale said she had received a request from Les Ruark that his email correspondence be entered into the record regarding item 2.4 of our agenda that permits the board to consider matters during our meeting that were not previously known prior to the meeting. That was included that in that agenda because the board had not met since John DeVaney declined the Administrator position. See attached email.

3.0 REPORTS AND DISCUSSION – ACTION THAT MAY BE REQUIRED:

- **3.1 Executive Session – ORS 192.660 (2)(h) Legal Counsel** –

The Board entered into Executive Session under ORS 192.660 (2)(h) at 1:20 PM.

- **3.2 Decisions & Actions Resulting from Executive Session** – The Board entered out of Executive Session @ 2:10 PM.

- **3.3 Adjournment** –

Next board meeting was set for September 12, 2018 @ 9:00 AM. The meeting was adjourned at 2:10 PM.

Date

Tom McCoy, NORCOR Board Chair

Date

Beth Anderson, NORCOR

Respectfully submitted,
Beth Anderson, NORCOR