



NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



Administrative Resolution Number A2021-01

JOINT RESOLUTION OF THE BOARD OF DIRECTORS AND LOCAL CONTRACT REVIEW BOARD OPTING OUT OF THE ATTORNEY GENERAL’S MODEL PUBLIC CONTRACTING RULES AND AMENDING PUBLIC CONTRACTING RULES FOR NORCOR

WHEREAS, it is the policy of Northern Oregon Regional Correctional Facility (NORCOR) that a sound and responsive public contracting system should allow impartial, meaningful, and open competition, preserving formal competitive selection as the standard for public contracts unless otherwise specifically exempted herein, by state law, or by subsequent ordinance or resolutions; and

WHEREAS, in 2005, NORCOR opted out of the Public Contracting Model Rules adopted by the Attorney General under ORS subchapters 279A, 279B, and 279C set forth in Oregon Administrative Rules Chapter 137, Divisions 46,47,48, and 49 (the “Model Rules”) and adopted its own rules; and

WHEREAS, the Public Contracting Code divides powers and duties for contracting into two categories: those that must be performed by the “Local Contract Review Board”; and those that must be performed by the “Contracting Agency”; and

WHEREAS, pursuant to ORS 279A.060, the NORCOR Board is the Local Contract Review Board for NORCOR and, as such, is authorized to act on all such procedures for amendment of such rules; and

WHEREAS, NORCOR recognizes it may exempt certain public improvement contracts or classes of such contracts or classes of such contracts under ORS 279.C335; and

WHEREAS, the NORCOR Board additionally requests that NORCOR’s Local Contract Review Board approve the classes of special procurements set forth in the attached rules, based upon the findings set forth in Exhibit A to this Resolution.

NOW, THEREFORE, it is resolved as follows:

1. The NORCOR Board of Directors (NORCOR Board) is hereby designated to continue as the Local Contract Review Board of NORCOR and shall have all of the rights, powers and authority necessary to carry out the provisions of Chapters 279A, 279B, and 279C (the “Public Contracting Code”) and attached Rules. Except as otherwise provided in this Resolution, the definitions established in the attached Rules apply herein. The term “Contracting Agency” as used in the attached Rules includes Contracting Agency’s chief administrative officer, his or her designee, or

any other purchasing agent, as designated by NORCOR policy. Those individuals are hereby designated as NORCOR's Contracting Agency and may exercise all authorities, powers, and duties granted to the Contracting Agency under the Public Contracting Code and attached Rules, unless otherwise established by NORCOR policy.

2. The above recitals and Exhibit A are hereby adopted by the NORCOR Board, sitting as the Local Contract Review Board, as findings of fact supporting approval of the Directors' request for classes of special procurement and public improvement contract exemptions.
3. The Model Rules adopted by the Attorney General pursuant to ORS 279A.065, including those effective January 1, 2020, do not apply to NORCOR. Instead, NORCOR hereby prescribes the following Rules, which include portions of the Attorney General's Model Rules, as the rules of Procedures that NORCOR will use for its public contracting: Public Contracting Rules Chapter 137, Divisions 46, 47, 48, and 49. While the numbering of these Rules reflects the numbering system of the Attorney General's Model Rules, they incorporate NORCOR changes to the Model Rules, and, therefore, are not the Attorney General's promulgated administrative rules. NORCOR exemptions are also set forth in these Rules, as numbered Exemptions 1 through 18 (E-1 through E-18). All above-referenced Rules are attached to this Resolution as Exhibit B, and incorporated herein by the reference.
4. In accordance with ORS 279.A065(6)(b), NORCOR shall review its Public Contracting Rules, adopted herein, each time the Attorney General modifies its Model Rules in order to determine whether amendments are required to ensure statutory compliance.
5. Amendments to these Rules and new rules shall be adopted in accordance with this Resolution and the Public Contracting Code. Special procurement requests and approvals shall be made in accordance with Division 47 of the attached Rules and ORS 279B.085. Public improvement contract exemption procedures, including notice and public hearing requirements, shall be made in accordance with Division 49 of the attached Rules and ORS 279C.335
6. The Model Cost Accounting Guidelines developed by the Oregon Department of Administrative Services pursuant to Section 3, Chapter 869, Oregon Laws 1979 are hereby adopted as NORCOR's Cost Accounting System to apply to public improvement projects exceeding \$5,000 and constructed with NORCOR's own equipment or personnel. ORS 279C.310. For such public improvement projects estimated to cost more than \$200,000, or for certain road maintenance projects exceeding \$125,000, NORCOR shall also comply with the requirements of ORS 279C.305.

////

7. All previously adopted resolutions, including No. Administrative Resolution A2021-01 establishing public contracting rules for NORCOR are hereby repealed.

DATED this _____ day of _____, 2021.

Robert Benton, Chair
NORCOR Board of Directors

Robert Benton, Chair
Local Contract Review Board

ATTEST:

Kathy Schwartz, Vice-Chair
NORCOR Board of Directors

Kathy Schwartz, Vice-Chair
Local Contract Review Board