



NORCOR
CORRECTIONS FACILITIES
Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



NORCOR BOARD MEETING

April 20th, 2023

Preliminary Business – The NORCOR Board meeting was held as a hybrid meeting offered on two platforms; by ZOOM and in person at the NORCOR Juvenile Detention Facility at 211 Webber Street, The Dalles, OR.

Board Members – Board Chair- Commissioner Scott Hege (Wasco), Vice-Chair- Judge Joe Dabulskis (Sherman), Secretary/Treasurer- Commissioner Pat Shannon (Gilliam), Board Member- Commissioner Ed Weathers (Hood River).

Oversite Committee – Sheriff Brad Lohrey and Juvenile Director Molly Rogers.

Also in attendance: Dan Lindhorst, Joyce Orendorff, Daniel White, Dale Whipple, Matt English, Gary Bettencourt, Robbie Johnson, Bill Boyden, Rebekkah Beitel, Kathleen Green, Jennifer Coleman, Craig Danner, Mimi McDonnell, Tim Schechtel, and Tyler Stone.

1.0 Call to Order – the regular NORCOR Board meeting was called to order by Board Chair Scott Hege at 10:09 a.m.

1.1 Welcome and Introductions

1.2 Additions or Deletions

1.3 Consent Agenda: Pat Shannon made a motion to accept the Consent Agenda, his motion was seconded by Pat Shannon. All parties were in favor.

1.3.1 Minutes – Board Meeting March 16, 2023

1.3.2 February Financial Statements

1.3.3 CIS Safety Audit, Grant Application, Award Letter – Commander Lindhorst and Lt. Orendorff provided a brief description of the CIS audit which was completed by Sheila Lawrence (a former Jail Commander); noting any areas of compliance or concern. Lt. Orendorff shared an example, which was that some of the beds on the adult side should be updated. Lt. Orendorff received a grant which assisted in the implementation of those changes and those beds have already been ordered.



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The grant will not cover all the changes needed; however, the areas of high risk have been addressed first. She estimated the total cost for full implementation being \$79,000; \$25,000 of which will be covered by the grant.

1.3.4 Health Inspections – Molly Rogers noted that in a recent health inspection, there were multiple violations noted in the kitchen. Dan Lindhorst noted that the delinquencies were a direct result of a problem with kitchen staff. He noted that this issue has been corrected. The facilities’ most recent inspection results were excellent.

2.0 Public Comment – There was no public comment.

3.0 Coalition Update – The Management Team continues to meet regularly with the Resource Coalition.

4.0 Business Items –

4.1 Administrator’s Update –

4.1.1 Business Manager Update – Molly Rogers and Sheriff Lohrey asked the Boards direction on structure of the hiring process and selection of the new Business Manager. \$88,000 to \$110,000 will be the wage scale for this position depending on experience. This position will be open until filled. It was agreed that advertising will begin immediately.

4.1.2 Attorney’s Letter RFP – Molly Rogers shared that they have met with Cable Houston, an attorney firm based in Portland. This firm has local representatives. It was agreed that most attorney responsibilities can be completed virtually. They would like to enter negotiations beginning in May.

4.2 Committee Update –

Robbie Johnson shared that they are awaiting approval so construction may begin. They are consistently planning around construction to have the least impact on the youth in custody.



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Sheriff Bettencourt shared that Commander Dan Lindhorst and Lieutenant Joe Breckterfield will be retiring in June creating a full transition of staff promotions. The CDC implemented new policies in place for isolations in facilities April 3rd. The new Senate House Bill 48 has had a direct affect on facility population.

5.0 Executive Session – There was no executive session.

The meeting was adjourned by Chair Hege, the next Board and Budget meeting will be May 18th, 2023, with Budget meeting beginning at 9:00 a.m. and Board meeting beginning at 10:00 a.m.

Respectfully submitted by:

Rebecca Beitl
NORCOR Admin Assistant

5/15/23
Date

Commissioner Scott Hege
NORCOR Board Chair

05/18/23
Date