



NORCOR
CORRECTIONS FACILITIES
Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



NORCOR BUDGET MEETING

April 20th, 2023

Preliminary Business: The NORCOR Board meeting was held as a hybrid meeting offered on two platforms; by ZOOM and in person at the NORCOR Juvenile Detention Facility at 211 Webber Street, The Dalles, OR.

Committee Members: Joe Dabulskis (Sherman), Pat Shannon (Gilliam), Bob Benton (Hood River), Tom McCoy (Wasco).

Also in attendance: Dan Lindhorst, Brad Lohrey, Molly Rogers, Daniel White, Joyce Orendorff, Dale Whipple, Matt English, Gary Bettencourt, Robbie Johnson, Bill Boyden, Rebecca Beitzl, Kathleen Green, Jennifer Coleman, Craig Danner, Mimi McDonnell, Tim Schechtel, and Tyler Stone.

1.0 Call to Order – The meeting of the NORCOR Budget Committee was called to order by Chair Bob Benton.

1.1 Welcome and Introductions

1.2 Determination of Quorum

2.0 Business Items

2.1 Election of Budget Committee Officer

2.1.1 Chair – Joe Dabulskis nominated Bob Benton for Budget Chair; this motion was seconded by Tom McCoy. All parties were in favor.

2.1.2 Vice-Chair – Joe Dabulskis nominated Tom McCoy as Vice Chair; his motion was seconded by Bob Benton. All parties were in favor.

3.0 Budget Presentation for Review and Discussion

Molly Rogers delivered the 2023/2024 budget message opening with a full description of the NORCOR Facilities and historical events for Adult and Juvenile. Highlights were presented by each division lead. The budget presented will continue to support the current management structure through June 30th, 2024.

Highlights in her message: The proposed budget has two Facility funds, the General and the Reserve Fund.



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Explanation of the General Fund

The NORCOR General Fund is the primary operating fund for the facility. There are three sub-departments within the General fund, where funds they are appropriated and legally available for the operations of NORCOR, Shared Services, Adult Services and Juvenile Services.

Explanation of Reserve Fund

The Reserve fund was developed in 2019 by resolution designated for all future expenditures for facility maintenance and capital improvements. The Reserve Fund has developed a replacement and retention plan for the assets in the following priorities: The NORCOR roof, HVAC System and Fire Suppression system.

Molly Rogers noted that the NORCOR roof has not been replaced since 1997. The most recent quote for their repair costs for both facilities is estimated to be just over one million dollars.

NORCOR, having over 76 HVAC units, was estimated in 2021 to be around \$80,000 in repair costs, however there is not a more recent replacement cost estimate.

The NORCOR fire suppression system in both facilities is difficult to maintain, there has been preliminary discussions, but no formal request for quotes to replace it.

The management team will continue to research a need additional funding from capital investments. These opportunities may include grants and incentives to become more energy efficient.

Welfare Fund

The Welfare Fund is part of the Adult Facility; these revenues are restricted by ORS for expenditures that only benefit the whole of the adults in custody. Things like education, job training, A & D treatment, games, tv, and magazine subscriptions.

Description of Revenue Sources

The 2023-2024 budget continues to honor the funding formula of 50% from Wasco County, 40% from Hood River County, 5% from each Gilliam County and Sherman County. The 2023-2024 proposed budget includes a request for a 7% increase of county subsidies from the current fiscal year. This increase is based on structured fixed costs increasing at or above the current inflation rate. The Management Team is also recommending increases equal to or above for rates of outside entities that have open contracting terms during the 2023-2024 fiscal year.



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Description of Facility Revenue Resources

Molly Rogers shared that there is no sign of an increase in revenues apart from interest. The ARPA funding from the four counties is gone.

The Management Team will continue to research and seek additional funding for capital investments. These opportunities may include grants and incentives to become more energy efficient.

Description of Expenses

Molly Rogers shared that personnel costs compromise 74% of the overall budget. Insurance has an increase estimated at 25%. NORCOR is currently in the second year of the collective bargaining agreement with the NORCOR Association, and the designated COLA is 5%. Other significant expenses include an increase for the food contract of 12%. The new Business Manager position is fully funded within this budget. There are no new positions on the juvenile side. Other significant expenses include an increase in the food contract of 12%, utilities including electric and gas increasing 15% to 20% and Insurance increasing 25%. There is no change in adult facility apart from the salary for the Amin Sheriff.

Sheriff Brad Lohrey shared that the U.S. Marshal contract is up this year. It is anticipated that the bed rate will be an additional \$15.00 more per day. The sheriff also shared the need to replace the facility transport vehicles as all vehicles are in dire need of repair and replacement.

It was noted that there is an increase in the medical out of facility costs, in which some of those costs may be refunded by the counties.

Dale Whipple shared that we have \$292,000 in unexpended services that need to be paid. We have not lost anyone to unemployment. We are at 67% of the fiscal year.

The NORCOR management team would like to acknowledge the extraordinary dedication of the NORCOR staff to both facilities. It is noted that NORCOR has developed relationships with many community partners such as the Mid-Columbia Center for Living, One Community Health, Oregon Courts, and the Oregon Youth Authority to invest in both programming and infrastructure, they will continue to work in collaboration with these entities to maximize access to funding.



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4.0 Scheduling of Next Budget Meeting: The next budget meeting will be held on Thursday May 18, 2023 at 9:00 a.m.

Respectfully submitted by:

Rebecca Beitl
NORCOR Admin Assistant

5/15/23
Date

Commissioner Scott Hege
NORCOR Board Chair

05/18/2023
Date