



NORCOR

CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



Request for Proposal – HVAC Software

Issued: May 16th 2022
Response Due: June 27th 2022 at 4 PM

Purpose:

Northern Oregon Regional Corrections (NORCOR) is soliciting Requests for Proposal (RFP) from qualified Contractors to replace the current Johnson Controls (JCI) Server Software and N2 Controllers.

Submission:

Interested parties are invited to submit proposals for consideration. In order to be considered, submissions must address each of the requests for information included in this document. In addition, information regarding materials, labor, permits and any other charges, must be separated and priced separately.

The qualifying parties must be licensed and insured within the state of Oregon and be able to pass a federally mandated security background check for all people working on the project.

Submission deadline is 4 PM on June 27th 2022. All submissions must be plainly marked “NORCOR HVAC Project RFP”. One (1) digital copy may be emailed and one (1) original must be mailed or dropped off to:

NORCOR HVAC Project RFP
Attn: Administration
201 Webber Street
The Dalles, Oregon 97058
inquiries@norcor.co

Scope of Service:

The HVAC system upgrade project should provide new Johnson Controls (JCI) Server Software and JCI FX-80 WEB Controller that will integrate our existing N2 Controllers. The project should provide NORCOR with a fully developed operator workstation, complete with new graphic screens, trending tools, alarming tools, scheduling capabilities, etc.



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The upgrade will allow NORCOR to continue getting life out of the existing N2 controllers, while also providing a path forward when upgrades or replacements are required. Future N2 controller replacements would be with current JCI BACnet controllers. In conjunction with the project, new BACnet cable should be run a to all existing controllers. In that way, any future replacements/upgrades can be done quickly with a minimum of downtime.

NORCOR will provide a Virtual Machine on the main Server for the location of the JCI Server.

Currently NORCOR's Juvenile Facility is controlled by devices in certain rooms. This project should provide for pulling of new cable in a daisy-chain format from the IT closet to all the T-Stat locations for the integration of new T-Stats into the new Server that would be installed as part of the Adult facility upgrade. No accommodation for any changes to the units and their on-board controls (including economizer controls) will be necessary. The intent is to provide NORCOR the ability to control schedules and set points via the Building Automation System.

NORCOR is willing to negotiate the pulling of new cable being accomplished by NORCOR staff during the implementation of this upgrade.

Selection Criteria:

It is the intent of NORCOR to award the contract to the most qualified company or individual that best meets the needs and interests of NORCOR. A selection committee consisting of management staff will make the contract award recommendation to the NORCOR Board on **July 21st 2022**. The NORCOR Board of Directors will make the final decision.

Submissions in response to this RFP will be judged by the selection criteria and the results of the selection committee.

The following selection criteria shall be considered in awarding the contract for the services described herein:

- 1. Qualifications (1/4)**
Qualifications of the company or individual who will perform the installation.
- 2. Experience (1/4)**
In providing the professional services requested by NORCOR. (References impact this area)
- 3. Ability (1/4)**
To perform this installation in a timely manner. NORCOR wishes to have this task completed no later than November 1st 2022.
- 4. Pricing (1/4)**
Competitive pricing of the project in regards to labor and materials.



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General Terms and Conditions:

There are no expressed or implied obligations for NORCOR to reimburse responding companies or individuals for an expense incurred in preparing proposals in response to this RFP.

NORCOR reserves the right to request clarifications regarding information submitted as well as request additional information from one or more parties submitting proposals.

No proposals may be withdrawn or revoked for a period of 60 days after the date of opening. Ownership of all data, materials, and documentation prepared for and submitted in response to this RFP shall belong exclusively to NORCOR and will be considered a public record and subject to public inspection in accordance with Oregon public records laws. Exceptions may be requested by the applicant, citing applicable statutory authority for holding specific information in confidence. The approval of exceptions will be in the sole discretion of NORCOR.

The NORCOR Board of Directors reserves the right to reject any or all proposals, call for new proposals, to waive any informality in a proposal, and to select the qualified parties. The NORCOR Board of Directors reserves the right to accept, reject, and/or negotiate any and all proposals or parts of proposals deemed by the Board to be in the best interest of citizens represented by NORCOR.

This RFP shall be governed in all respects by the laws of the State of Oregon and the successful proposing parties shall comply with all applicable federal, state, and local laws and regulations.

By submitting their proposal, all proposing parties certify that their proposals are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other person or party in connection with their proposals, and that they have not conferred on any NORCOR employee having official responsibility for this procurement transaction of any payment, loan, subscription, advance, deposit of money, services, or anything of value of more than nominal value, present or promise, unless consideration of substantially equal or greater value was exchanged.

By submitting their proposal, all proposing companies certify that they are not currently debarred from submitting bids or proposals on contracts by any agency of the State of Oregon and the federal government, nor are they an agent of any person or entity that is currently debarred from submitting bids on contracts by any agency of the State of Oregon or the federal government.